**Ipswich Hospital Community Choir**

**Committee meeting minutes**

**15/06/ 2023 7.45pm at Phil’s house**

**Minutes of the last meeting (07/02/23)**

* **Approval** The minutes were approved and accepted.
* **Action updates**
* Kerry Ellis has agreed to become our official patron.
* The website users’ manual has been completed.
* **Matters arising**
* Blue ties for the men have been approved at £5.99 each. **FH** to follow up.

**Event Coordinator role**

* **Official resignation** The resignation of the previous co-ordinator was accepted after she informed us that she was not able to fulfil the role in the future. The role will be up for election at the AGM.

**Membership**

* **Attendance** Individual cases causing concern were discussed. It was decided that an individual approach from section reps to members with worrying attendance records would be an appropriate, and personal, way to tackle the problem. REPS
* **Future term dates** The summer term dates for the next block will be 5th July to 16th August followed by a two week break.

**Finance**

**Statement of Income and Expenditure**

* The statement of income and expenditure was presented and discussed. We are in a strong financial position.
* The charitable donations income was from the 10th Anniversary Concert. The charitable donations expenditure was the concert profit plus the agreed percentage from our fees. The recipients were Ipswich Hospital Children’s Appeal and Jess Grant Celebration.

**Past events**

* **Choir 10yr anniversary concert April 2023**
* It was agreed that this was the biggest and best concert that we had been involved in. It was made all the more special by the fact that we organised it all. The committee worked well with different people taking responsibility for various tasks.
* Recordings are ready for YouTube and there are photos available. Thanks very much to Daniel.
* The charities have already been paid.
* We would like to present the charities with big cheques. **IF** to source the cheques**. FH** will invite representatives from the band. The children’s ward would like a daytime presentation **IF to contact SG.** **DI** to arrange an evening presentation for JGC.
* **Open evening May/June**
* This was successful. Seven new members showed a positive interest with a possible two more to come.
* It was disappointing that no publicity came from the hospital itself.

**Musical director’s report**

* The MD is very happy with us. We are making a good sound.
* We have been working on the same material for a while so, after Music Day, we will have a change. There are lots of arrangements that we have not started. There was a suggestion of an ALW compilation **NC to investigate.**
* Our new Christmas pieces for this year will be Carol Of The Bells and the Coventry Carol. We will finish Fairytale Of New York.

**Section reports**

* **Soprano** The new members are settling in well. Another possible new member may need to access our hardship fund. This was discussed and agreed in principle although an official request will need to be made for further consideration when all of the facts are known. A member was uncomfortable during one rehearsal when the sopranos were asked to try to sing a tricky rhythm without practice. She felt that if we say that reading music is not a requirement, this should not have happened.
* **Alto** The two new altos are settling in well. It is hoped that the member who is taking a temporary suspension may return. **FH to contact**
* **Tenor** The tenors are happy. At one point it was noticed that a new member was not supported very well.
* **Bass T**here are no comments to feed back. There is a good number of basses now, although some are more confident than others.

**Website**

* **Use of the manual for web site management.** This was used successfully when PR was away. Thanks to PR for producing this.
* **Responsibility for managing the site as follows:**
* Overall management and polls **PR**
* Uploading music **NC**
* Uploading minutes **DI**
* Updating events page **DI**
* Updating front page **IF**
* New member information **SN**

**Future Events**

* **Request for us to sing at a daytime event** The organiser was spoken to and we expressed the view that, although we would like to support hospital and health service events, we cannot commit to daytime events as many members work.
* **Ipswich Music Day 2/07** We will perform Les Mis, Sound Of Silence and Shadowland. Dress code will be our blue and black informal clothes. We will meet at 2.15 to perform at 2.35.
* **Kesgrave Shopping and Pamper Evening 24/11** Usual timings eg. sing for 25/ break 10/ sing for 25. NF to announce us before we start.
* **Joint concert with the band next year. FH to contact MP** in the first instance then **NC to contact VT.**
* **Tracy Botwright Care Home request.** We are happy to do this in the Autumn on a Saturday (when ITFC is playing away!) We will sing for 45 minutes and ask for £100 to do so. **IF to contact**
* **David Gibbs Birthday Bash** There is a possibility the David may want a joint birthday concert with us and the band at the Transport Museum. This will be considered when he comes back with more detail.
* **Light Up A Life** VM has been the contact for CS who organises this. **DI** to contact her and become the named contact.
* **Suffolk Show** Apparently, choirs who perform get free entry to the show. We will raise a poll to see if members would be interested in this. Poll **PR**. Inform members **IF**

**Social Events**

* **Christmas Party 2023** This is booked for 8th December.
* **Outdoor cinema in Christchurch Park.** Would members be interested? **FH** to suggest this.
* **Pub on Wednesdays** Remind members that they are all welcome to join us at any time.

**AOB**

 **AGM in September** We need to find out who is up for election and discuss at the next meeting. **DI**

**Next meeting date and time** The next meeting will be on 17/08/923 at Fiona’s house.