Dear, “First name”

I have added you to the Website Database and the “section” mailing list

(“section”@ipshospchoir.org.uk) through which you will receive correspondence regarding rehearsals, performances etc. Your Mobile Number has been added to our text message system. This is used if we need you to urgently check your email for matters such as performances or rehearsals etc. A text message will be sent to your mobile from IHCC. Please follow the procedure below to login to the Website for the first time. If you have any problems with access to the Website don’t hesitate to contact me.

Kind Regards

Soo Norman

Membership Secretary

The first time you attempt to login to <https://www.ipshospchoir.org.uk> go to the menu bar at the top of the website and select the “Choir Members Area” Click on the “Member Login” option at the top of the “Choir Members Area”, click on ‘Forgot Password’ enter your email address and then click on “Reset Password” An email will be sent to your registered email address. The email you receive will contain a password. If you don’t receive an email after a couple of minutes please check in your “Junk” folder. Click on “Choir Members Area” then Login and type in your username and the password you have been sent. To change your password to something memorable click on “Profile” then “Edit Profile” and enter your chosen password. Click on “Update” You may be taken to a page which says “Bad Gateway 502”, Please ignore and go back to <https://www.ipshospchoir.org.uk> . You can now login with your new password and now have access to the “Choir Members Area” where you can access Music Scores and MP3 files.

Facebook and Twitter pages for IHCC can be accessed by clicking on the cid:image001.png@01D2679A.08762270  cid:image002.png@01D2679A.08762270 Icons on the Website.

Facebook: [https://www.facebook.com/groups/420954481306091/#](https://www.facebook.com/groups/420954481306091/) .  
We use our Facebook page for late announcements, broadcasting points of interest and general reminders. It’s a useful forum if you have Facebook access but is not an essential requirement.

Twitter: <https://twitter.com/IpsHospComChoir>  
Our Twitter feed is used mainly for sharing information with the wider public and we announce our performances and general news to the world here. Again, it’s not essential for you to have a Twitter account